

## WEST BENGAL STATE AGRICULTURAL MARKETING BOARD

[A Statutory Body under Agricultural Marketing Department, Government of West Bengal]

'Kamal Guha Krishi Bipanan Bhawan'

729, Anandapur, Kolkata - 700 107, West Bengal,

Phone: (033) 2443 0071/2443 0037, Fax: (033) 2443 0022,

Website: wbagrimarketingboard.gov.in // Email: wbstatemarketing@yahoo.co.in

## NOTICE FOR ENGAGEMENT OF 01 ACCOUNTANT [CONTRACTUAL] THROUGH A SELECTION PROCESS

## N.I.A No. WBSAMB / 04 / 2019 - 20

Dated, 06.01.2020

The West Bengal State Agricultural Marketing Board, 729, Anandapur, Kolkata 700 107 intends to engage one Accountant (contractual) basis through a Selection Process.

SI. No.	Name of the Post	No. of Post	Eligibility Criteria	Age as on 01.01.2020	Consolidated Remuneration
L	Accountant (Contractual)	1	i).Commerce Graduate with Accounting & ii).Working experience of recording transactions & events in Tally software based commercial Accounts & iii).Conversant with statutory matters like TDS, GST and other relevant websites & iv).Working experience of handling MS-Office (Word, Excel & Power- point) & v).Writing simple English sentences for file work & vi).Woking experience for preparation for Bid-documents & its evaluation will be an added advantage.	18-40years	<b>₹20,000</b> /- per month.

## 1. Venue

"West Bengal State Agricultural Marketing Board"

"Kamal Guha Krishi Bipanan Bhawan" 729, Anandapur, P.O- EKTP, P.S – Anandapur, Kolkata – 700 107.

- 2. Application in plain paper in a sealed envelope addressed to the Chief Executive Officer, West Bengal State Agricultural Marketing Board . "Kamal Guha Krishi Bipanan Bhawan" 729, Anandapur, P.O- EKTP, P.S - Anandapur, Kolkata - 700 107, enclosing therewith self-attested testimonials for academic & other qualification should be submitted in a specified drop-box at above office on 22<sup>nd</sup> January,2020 from 11.00 am to 1.00 pm
- 3. The testimonials submitted along with applications will be verified with reference to the original documents in presence of the applicant on the same day from 02.00 pm onward for evaluation to determine the eligibility for Practical Test.
- 4. A list of 20(Twenty) applicants for Practical Test will be prepared on the basis of evaluation of documents submitted by them.
- 5. A list of selected Candidates for practical test and date of Test will be displayed in the office Notice Board and will be informed to respective candidates through e-mail.
- 6. The Practical Test of eligible candidates for 50 marks with duration of 1.30 hours on above subjects will be held at Netaji Subhas Training Institute of Agricultural Marketing (NSTIAM), Baidyabai, Hooghly, before final selection.
- 7. A panel of candidates will be prepared on the basis of marks secured on Practical Test. The topper in the list will be engaged upon verification of all testimonials and other records.

Chief Executive Officer West Bengal State Agricultural Marketing Board